

Rayyaan Mohammed

Undergraduate student at Durham College, Bridge* Ontario Tech University.
Second-year. Software Engineering.

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Experience

Website Group Coordinator, Project. Advertising Business - Centennial College

[Mar. 2023 – May. 2023]

Coordinating all communications for Project Business Advertisement in centennial , including social media updates.

Creating and executing a communications strategy to increase engagement with the chapter's events and activities.

Collaborating with other members of the executive team to plan and promote events, such as fundraising drives and community outreach initiatives.

Monitoring and analyzing engagement metrics to measure the success of communications efforts and adjust strategies as needed.

Lear's Corporation – Ajax – Seat Assembler.

May 2023 - September 2023

- Achieve operator certification according to the plant certification process.
- Adhere to In-Station-Process-Control standards. Do not create, pass on, or accept defect.
- Learn all jobs within the team and participate in regular job rotation.
- Contribute fully to continuous improvement initiatives and suggestions.
- Assure safety standards are followed at all times.
- Adhere to 5S and World Class Housekeeping standards.
- Help the team achieve team performance goals and objectives.

Lester B pearson Collegiate institute, Scarborough— Volunteer

June 2022 - July 2022

Assisted teachers with supervision and care of group of children.

Prepared teaching materials and set up audio-visual equipment for lead teacher.

Distributed learning materials such as worksheets, textbooks and supplemental activities.

Assisted teachers with classroom management and document coordination to maintain positive learning environment.

Cultural institute of Toronto, Scarbrough— Volunteer

February 2020 - March 2020

Assisted with special events or programs.

Supported program leaders with administrative support duties. Provided immediate responses to questions from volunteers.

Used strong interpersonal communication skills to convey information to others.

Supported engaging, fun and smooth-running events by helping with organization and planning.

Rowdy Rub Chicken- Ajax - Food preparation.

March 2023 – June 2023

- Ensure the quality of food being prepared is to recipe standard each and every time
- Items are produced quickly and efficiently with pride and attention to detail
- Keep the work area, utensils and production equipment clean and sanitized
- Re-stock items as needed while on duty
- Perform all opening, closing and cleaning tasks as instructed
- Adhere to Health and Safety policies and procedures outlined in the Health and Safety Program
- Follow safe food handling procedures at all times

Skills Learned

Skills:

Developed a highly valued global perspective

Deepened understanding of human diversity

Enhanced understanding of local and global communities Engaged in critical reflection, debates, and experiential activities

Developed skills in community engagement, volunteerism

Educational Background

Software Engineering Degree

Durham College * Ontario Tech University

Planning on doing a double major in

Data analytics/Business Management.

Computer Science

2021 - Present

LANGUAGES

English, Urdu, Hindi, (Arabic a bit)

Extra Volunteer Works

Coded a website for a Dental Clinic.

Planned, organized, and coordinated meetings and assigned volunteer tasks as Vice president of ASA at Centennial College.

Volunteered Scarborough MYZ Events.