

Pickering Islamic Centre **Application for Rental - Multi-Purpose Hall**

Name _____

Address: _____ Postal Code: _____

Phone: _____ E-mail address: _____

Date of Event: _____ Time from: _____ To _____ Partition Yes / No

No of People Attending: _____ ☐ Dinner ☐ refreshments to be served

I'll ensure that the catering containers/cases/cartons and all such related material would be promptly removed from the PIC premises the following day of the event.

Kitchen would be left in a clean condition as it was received by the renter, else cleaning charges would apply. I also agree to the rental terms and conditions of Pickering Islamic Centre as stated on the back of this application.

The user is liable to pay for all damages to equipment, furniture or property.

Pickering Islamic Centre will not be held responsible for any injury or for the loss or theft of any articles belonging to anyone attending the event.

Waiver of Liability

Release, Hold Harmless and Agreement Not to Sue

I, hereby release, discharge and agree not to sue Pickering Islamic Centre for any injury, death or damage to or loss of personal property arising out of, or in connection with, my or my guest's participation from whatever cause, including the active or passive negligence of a scheduled event or any other participants in the facility. In consideration for being permitted to participate in the use of Pickering Islamic Centre facilities, I hereby agree, for myself, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless Pickering Islamic Centre from any all claims, demands, actions or suits arising out of or in connection with my participation in the facility.

Signature

Date

For Office Use:

Approved by: _____ Date: _____

Refundable Security Deposit \$ 300.00 Received: _____

Total Amount due/Paid: \$ _____ Receipt No: _____ Date: _____

Deposit Refunded: _____ Acknowledged: _____

***Hall Rent: \$250 + Each Station @ \$15/ consisting of one round table + 10 chairs / Mic \$25
Sunday events will cost additional \$50.00***



Pickering Islamic Centre

مسجد عثمان

FACILITY USAGE TERMS AND CONDITIONS

- The Pickering Islamic Centre and its employees will not be held responsible for any personal injury or for the loss or theft of any article belonging to person/persons/organization attending the function.
- The Management will, from time to time determine the hours for the availability of the Facility (ies). Any extension to the allotted time of function/activity will cost extra \$25/hour.
- A deposit of \$300.00 for B/Multipurpose Hall and \$100 for Prayer Halls Facility shall be required to cover against damages and / or overtime of the caretaker/employee of PIC. User shall be responsible for any damage to PIC property, furniture or equipment.
- A 15% service charge will be deducted on cancellation.
- While at our premises we anticipate modesty is observed in dress and behavior. Failure to do so may result in abrogation of the contract.
- No un-Islamic activity such as lottery, game of chance, or any shade and form of gambling, music, etc. shall be strictly forbidden within the premises of Pickering Islamic Centre. These activities shall warrant immediate cancellation of the permit.
- The entire premises of Pickering Islamic Centre (including Parking Area) are a NO SMOKING zone. Legal action will be taken against violator (s).
- All equipment not belonging to Pickering Islamic Centre must be removed after the end of the function.
- Pickering Islamic Centre reserves the right to cancel and/or alter the permit any time. However, this will not be an arbitrary decision.
- Fire and safety regulations must always be adhered to.
- PIC caretaker or any other designated employee shall be in charge of the premises.
- Food/refreshments will be served only in the designated area.
- When leaving the premises, you will ensure that the hall and the foyer area is clean, and all garbage is properly placed in the garbage cans.
- No fundraising activity will be allowed to any individual or organization, unless approved by the Shura in advance.

Name of Individual / Organization _____

Signature: _____

Date: _____